Planning Services

We understand that planning can be a challenge. So we have a Service Package for every planning stage. From budgets to your last dance, we're here for it all!

"I Said Yes…Now What?"

Don't know where to start planning, we'll help!
- Wedding Budget Allocation to establish how and where to spend your money
- Décor Design to determine your décor style and how to fit it in your budget
- Creation of Mailing Address Database for mailing Save The Dates and Invitations
- Save The Date Mailing
- Two Consultation Hours for professional advice and recommendations

"RSVP Rescue"

Every couple hates dealing with the RSVPs; they're sometimes the most stressful part of wedding planning. Don't stress, let us do it for you!
- Creation of Mailing Address Database for mailing Invitations
- Invitation Mailing: We'll use our P.O. Box as a return address
- RSVP Management: Weekly Updates sent via Email
- Seating Arrangements: Standard Seating Advice & Organization

"I Do"

Becoming one in the Ceremony is the most important part of your wedding day. Your Ceremony should be as memorable and as unique as you are. But it can also be complicated to coordinate all the elements. Don't worry, we'll get you down the aisle!
- Organization of Wedding Party, Officiant, Ceremony Vendors
- Creation of Ceremony Timeline
- Wedding Sign & Program Creation
- Ceremony Rehearsal
- Day of Coordination – CEREMONY ONLY
    - Execution of Ceremony Line Up, Procession and Recession
- 2 Simple Elegance Associates to assist

"The Party Starts Here"

The Reception is the time to relax and enjoy your family and friends. But only if you allow us to coordinate every element. We'll make sure everything runs smoothly from Intros to Last Dance
- Vendor Confirmations & Organization
- Creation of Reception Timeline
- Day Of Coordination – RECEPTION ONLY
    - Execution of Introductions, First Dances, Cake
    - Liaison to Couple, Guests, Vendors
- 2 Simple Elegance Associates to assist, MEALS ARE REQUIRED

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Day Of Coordination

Right around the 6-8 month mark, we'll get started with formulating a day of plan.
- Review of Venue/Vendor Contracts for Payments/Obligations/Restrictions
- Creation of Ceremony & Reception Timeline
- Venue/Vendor Communication & Confirmations
- Ceremony Rehearsal
- Wedding Sign & Program Creation
- Liaison to Couple, Guests, Vendors
- Execution of Ceremony & Reception Timeline
   - Pre-Ceremony Timeline
   - Pre-Ceremony Photos
   - Ceremony Line Up, Procession, Recession
   - Post Ceremony Photos
   - Greet Guests at Cocktail Hour, Seating Assistance if nec
   - Reception Line Up, Intros, Dances, Cake
   - Liaison to Couple, Guests, Vendors
- 2 Simple Elegance Associates to assist, MEALS ARE REQUIRED

Full Service

Full Service expertise from beginning to end. We like to get started 1 year in advance, but when you decide you need us, we're there!
- Wedding Budget Allocation
- Décor Design
- Vendor Selections / Meetings / Communications
- Mailing Database Creation: Save The Dates, Invitations
- RSVP Management: Weekly Updates sent via Email
- Seating Arrangements: Standard Seating Advice & Organization
- Creation of Ceremony & Reception Timeline
- Venue/Vendor Confirmations / Communications
- Ceremony Rehearsal
- Wedding Sign & Program Creation
- Execution of Ceremony & Reception Timeline
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